

**Q. How do I pick up an inmate's property?**

A. The inmate must first designate that you can pick up their property. To receive information or to inquire about the availability of an inmate's property please call **Draper Site:** (801) 576-7951 or (801) 576-7952 **or CUCF Site:** (435) 528-6111, (435) 528-6412, (435) 528-6413

The Draper Property Unit's hours are: **Monday thru Thursday 7:00 AM to 6:00 PM**

Closed: Friday, Saturday, Sunday and Holidays

The CUCF Property Unit's hours are: **Monday thru Thursday 6:00 AM to 6:00 PM**

Closed: Friday, Saturday, Sunday and Holidays

**Q. What is commissary?**

A. Commissary is a system through which inmates may purchase additional convenience items that they may be allowed to have. These items include personal hygiene items (different brands of shampoo, soap, etc.), writing materials and food items (candy bars, cookies, crackers, etc.). Inmates are also allowed to order approved clothing and hobby craft items. Inmates can order commissary items once a week.

**Q. What if inmates cannot order what they want in Commissary?**

A. If the item is not in the commissary, inmates cannot have it. Items available in Commissary are the only items allowed on the inmate's property matrix. The Prison provides all necessary items for an inmate who is incarcerated.

## **INMATE ACCOUNTS/FUNDS**

**Q. How can I send inmates money?**

A. Inmates may receive money via the telephone and the Internet with your credit card.

TELEPHONE: **1-866-345-1884 (Mon – Fri)**

INTERNET: **[www.inmatedeposits.com](http://www.inmatedeposits.com)**

\$6.95 per transaction

\$5.95 per transaction

\$300 per day limit

\$300 per day limit

### **Mailing money to Inmate Accounting**

**We accept Money Orders or Cashier's Checks only.**

Money orders, or cashier's checks need to have the inmate's full name, and Offender # on them.

Sender must have their full name and address on the cashier's check or money order, and envelope.

We do not accept or forward letters, cards, etc. **All funds sent through the mail, whether for CUCF or Draper, must be mailed to Draper Inmate Accounting.**

You can mail funds to the following addresses:

Inmate Accounting

PO Box 250

Draper, Utah 84020

**Q. How can I drop off money for an inmate?**

A. A KIOSK is now available in the Visitor's Control Center which is the building located in the front of the Wasatch facility at Draper. At CUCF it is located inside the lobby of the Administration Building. The KIOSK is accessible during regular business hours. THE KIOSK WILL NOT ACCEPT CHECKS OR MONEY ORDERS! The KIOSK will accept Debit or Credit Cards (\$5.95 per transaction with a \$300 limit) or will take cash (\$4.00 per transaction with a \$300 limit; no coins or \$1 bills accepted, only \$5 bills and larger will be accepted) Funds will not be accepted at Inmate Accounting.

You will need to know the **Inmate's Name** and **Offender Number** to process the depositing of funds to an account. Without this information, funds will not be accepted!

State Inmates housed at County Jails will have different processes to receive money on their accounts. Please check with the County Jails for their process.

**Q. Is there another way for an inmate to get money?**

A. The Prison's expectation is that all capable inmates work. Inmates who work are compensated at a rate of at least forty cents per hour. Inmates get paid once a month and need to learn how to budget their money from month to month.

**Q. What happens to inmates who don't have money?**

A. Inmates who don't have money are considered indigent. The Prison provides the inmate's basic needs of food, clothing, personal hygiene items and mail privileges. The only need for additional money is to purchase limited amenities and commissary.

**Q. Are there any deductions taken from an inmate's account?**

A. Funds may be deposited to an inmate's account through inmate employment. Payroll funds are deposited once a month for the previous month worked

Money may be removed from an inmates account for the following reasons:

1. Court Ordered Garnishments
2. Assessments from the Office of Recovery Services (child support);
3. Inmate disciplinary fines or restitution;
4. Medical co-pays and prescriptions; and
5. Court filing fees.

**Q. Should I put money on an inmate's book?**

A. Inmates are given everything they **need** while in prison. Bear in mind that inmates have the ability to work and earn money to buy things they **want** or to pay for fines, judgments or assessments such as DNA testing. By placing money on an inmate's account you could be playing into a scam perpetrated by other inmates. Strong-arming and gambling are a real problem inside the institution. By allowing the inmate to be responsible for his own finances, he/she learns a valuable lesson about accountability and responsibility. Placing a **small** amount on their books during special occasions such as Birthdays or Christmas is acceptable providing you don't do it because it was

solicited. **NEVER, under any circumstances put money on the books of another inmate.** If you are asked to place money on the books of another inmate, you can contact the Wardens office for advice or assistance.

## **HEALTH CARE**

**Q. How soon are inmates seen by the medical department?**

A. Each inmate is given a medical screening the first day they come to Prison. While in the R&O unit, inmates are given an option to have a complete physical examination by qualified staff member from the clinical bureau.

**Q. What can inmates do if they become depressed while in Prison?**

A. Depression and/or anxiety are common in Prison. Inmates who feel they are suffering from depression or are having anxiety attacks, can fill out a health request. Also, through an officer, caseworker, or health care worker request to have a mental health clinician see them.

**Q. What happens to an inmate who has a physical disability?**

A. The Prison is mandated to comply with the Americans with Disabilities Act (ADA) standards. The Prison has developed inmate disability policies through which they can be considered under ADA.

**Q. How do inmates get their medication?**

A. Depending on the type of prescribed medication, an inmate may get a blister pack that contains medication for a certain time period that he/she can self-administer, or if the medications need to be more carefully monitored, inmates may attend pill line, which is held twice each day.

**Q. How can inmates see a doctor?**

A. Inmates who want to be seen by a doctor can fill out a sick call request form requesting an appointment. Sick call request forms are picked up every day and are evaluated by medical staff to determine which level of medical care is appropriate. The Prison usually schedules two sick calls a day for each housing facility. In case of emergencies, Prison staff have been trained to evaluate medical emergency situations and to then notify medical staff for appropriate medical care and follow up.

**Q. What other medical care is available at the Prison?**

A. Inmates can receive dental care, eye care and mental health care while they are incarcerated.

**Q. What happens if the Prison's medical unit cannot care for an inmate?**

A. The Prison's Clinical Bureau has a contract with University of Utah Hospital for the treatment of seriously ill inmates who cannot be appropriately cared for at the Prison infirmary.